

Minutes- April 5, 2017

Item 1- Pledge of Allegiance

Item 2- Roll Call

Board Members answering roll call were Moser, Lewis, Kennedy, and Rohn. Board Member Richards was absent.

Item 3- Review of Minutes March 15, 2017

A motion was made by Board Member Kennedy to approve minutes, and the motion was seconded by Board Member Moser.

Item 4- Public Comment

None

Item 5- Staff Reports

Avi Rocklin EAPRD's attorney put a Resolution together for policy and procedures for EAPRD's Board tablets. A motion was made by Board Member Moser to accept the Resolution for policy and procedures for use of the Eaton Area Park and Recreation Board Tablets, and the motion was seconded by Board Member Rohn. Alan Holmberg, EAPRD's financial consultant gave us an update on working with Edward Jones for a District Retirement Plan. Alan also told the board that we will need to use a 3rd party administrator with the Retirement plan, and he has reached out to Mike Sutter out of Loveland, Colorado for this. Bryan Kentfield EAPRD's Director gave us an update on schedule that he had put together for FCI with having a June 5 certificate of occupancy. Bryan would like to start giving tours of the facility starting on June 12 and having a soft opening of the facility on June 26. Bryan also stated that the plan is as of right now is to be open from June 26-July 3 and then be closed on July 4, 5, and 6 to get ready for grand opening celebration. The recreation center would then open limited hours on July 7&8, and would have the grand opening on Sunday, July 9. Bryan has also been working with Avi Rocklin regarding finalizing the policies and procedures for the district. Bryan also updated the board on working with Jeremy Heid from Big Creek Productions on the new district web site. The next program guide is being worked on with the designer and Bryan is waiting on getting a finalized proof. Bryan also informed us of having temporary work stations set up in the upstairs room in the Eaton Town Hall. Intial IT is setting those up in the next week for full time staff that comes aboard with the district. The Eaton Days Committee has reached out to Bryan regarding having the Eaton Days Car Show possibly out at the EAPRD facility in the parking lots. The board had discussion of finding out more details before committing to having the Car Show out at the Recreation District Site. Transition of Town Recreation to District will happen June 5.

Item 6- Old Business: Construction Update

Gym Floor installation will begin in the next week as well as installation of the pool deck. Most of the concrete outside will be finalized over the next week. Installation of the mezzanine lights and flooring

has begun on the 2nd floor of the facility. Community room framing is being finalized as well. Irrigation has begun on the south multipurpose fields. Construction trailers will be moved in Mid April.

Item 7- Old Business: Grants, Donations, and Fundraising

Gates Foundation grant was submitted a couple of weeks ago. The District is still waiting to hear from representatives from the Baseball Tomorrow Grant and the Daniels Fund.

Item 8- Old Business: Transition of Town Recreation to District

Covered in Staff Reports

Item 9- Old Business: Committee Reports

None

Item 10- Old Business: Other

None

Item 11- New Business: New Hires

Bryan Kentfield made a recommendation for hire for Tom Barnes as Community Center Manager and Avalon Mays as Aquatics Supervisor. A motion was made by Board Member Moser to hire Tom Barnes as Community Center Manger and the motion was seconded by Board Member Rohn. A motion was made by Board Member Kennedy to hire Avalon Mays as Aquatics Supervisor, and the motion was seconded by Board Member Moser.

Item 12- New Business: Approval of Bills

A motion was made by Board Member Kennedy to approve payment of bills and the motion was seconded by Board Member Moser

Item 13- New Business: Other

None

Item 14- Board Reports

None

Item 15- Adjourn Meeting

As there was no further business, the meeting was adjourned at 7:47 pm

Brandon Rohn, Eaton Area Park and Recreation District Secretary