

December 14, 2017 Minutes

Item 1- Pledge of Allegiance

Item 2- Roll Call

Board Members answering roll call were Moser, Lewis, Richards, and Rohn. Board Member Kennedy was absent.

Item 3- Staff Reports

District Director Kentfield provided an update for the last month. Old Fashioned Christmas pre event hosted around 200 people that watched Santa and Mrs. Claus arrive via a helicopter. Winter/Spring guide was released on December 11. Field reservations will begin on January 2, 2018 for the Eaton Area Athletic Complex. Membership enrollment as of 11/15/2017 was 2,787. There also are 333 Silver Sneaker members. There was the largest Active Adult EATon Luncheon on December 14. Opening at 5:00 am has been working really well since the beginning of December. The staff came up with 3 core values Trust, Community, and Opportunity.

Item 4- Review of Minutes November 15, 2017 meeting

A motion was made by Board Member Moser to accept the minutes as written, and the motion was seconded by Board Member Richards.

Item 5- Public hearing on proposed budget for 2017, 2018 budget amendment

- a. Resolutions regarding the 2018 budget, appropriations, mill levy certification and the amended 2017 budget.

District Director Kentfield provided information on the proposed 2018 budget. There was no public comment on the proposed 2018 budget. Board member Moser moved to approve Resolution No. 2017-6, a resolution adopting a budget for the calendar year beginning the first day of January, 2018 and ending on the last day of December 2018. The motion was seconded by board member Richards. Board member Rohn moved to approve Resolution No. 2017-7, a resolution appropriating sums of money for the 2018 budget year. The motion was seconded by board member Moser. Board member Richards moved to approve Resolution No. 2017-8, a resolution levying general property taxes for the 2018 year to help defray the costs of government for the Eaton Area Park and Recreation District for the 2018 budget year. The motion was seconded by board member Rohn. Public hearing was opened for the amended 2017 budget. There was no public comment on the amended 2017 budget. Board member moved to approve Resolution No. 2017-9, a resolution adopting an amended budget for the calendar year beginning the first day of January, 2017 and ending on the last day of December 2017. The motion was seconded by board member Rohn.

Item 6- Public Comment

None

Item 7- Old Business: Construction Update

Punch List was done on the Concession stand with FCI. There currently is 64 items on the list. Punch will be done on the south multi-purpose fields on January 3.

Item 8- Grants, Donations, and Fundraising

Final exit interview was done on the DOLA grant, Board President Lewis wanted to publicly state all of the hard work that was put in by Zach Millner from RLH to help with this process.

Item 9- Old Business: Facility Rentals Policy

District Director Kentfield provided an update with the facility rentals policy. There was also discussion by the board on name possibilities for the fields. A motion was made by board member Rohn to approve the outdoor facility guidelines, and the motion was seconded by board member Moser.

Item 10- New Business: Designation of election official for 2018 election

Board President Lewis recommended that we hire Ashley Frisbee from Special District Management Services to be our 2018 election official for the 2018 election. Board member Richards moved to approve Ashley Frisbee from Special District Management Services to be our 2018 election official, the motion was seconded by Board Member Rohn.

Item 11- New Business: Resolution calling for 2018 election

Board member Richards moved to approve Resolution No. 2017-10, a resolution calling for an election May 8, 2018 and appointing a designated election official. The motion was seconded by board member Moser.

Item 12- New Business: Preliminary Marketing Plan

District Director Kentfield provided information on a preliminary marketing plan the staff had put together.

Item 13- New Business: Other

None

Item 14- Board Reports

None

Item 15- Adjourn Meeting

As there was no further business, the meeting was adjourned at 7:22 pm.

Brandon Rohn, Eaton Area Park and Recreation District Secretary