

## Minutes-March 25, 2015

A meeting of the Eaton Area Park and Recreation District Board was held on March 25, 2015 at 6:31 pm at the Eaton Town Hall Auditorium.

Item 1: Pledge of Allegiance & Roll Call. Mr. Richards led the board in the pledge. Board Members answering roll call were Kennedy, Lewis and Richards.

Item 2: Staff Report.

Land Annexation: Mrs. Rocklin updated the board concerning the land annexation. The Eaton School Board met with Mr. Scott Renfroe today and advised he has verbally agreed to relinquish his first right of refusal. He also agrees the land sale to the recreation board via the school district. For the record, Mrs. Rocklin does not believe Mr. Renfroe has a first right to refusal. The options may be the school board gifting the land versus selling the parcel. Either way, Mrs. Rocklin recommends we contact a title company with possibly contracting title insurance for security. She performed a preliminary research and an estimate is \$1,100.00

Farm Lease: Mrs. Rocklin advised the lease could be terminated November 1<sup>st</sup> with a \$10,000-\$20,000 lease payout.

Bonds: Mrs. Rocklin stated the sale is continuing status quo. Alan Matlotz will be at the April 8<sup>th</sup> board meeting. We will possibly vote on a resolution at that date. Mrs. Rocklin will be unable to attend as her daughter is having surgery.

Item 3: The minutes from March 11, 2015 meeting were reviewed. Board member Kennedy moved to approve the minutes as reviewed. The motion was seconded by Richards.

Item 4: Public Comment. Audrey Clary, a local realtor, suggested we research into the re-issue rate for the title insurance if the original was issued in the last 5 years. Mrs. Rocklin advised it was issued in July. Audrey stated we may receive a significant discount for a new title. Bryan Kentfield, Eaton Recreation director, stated he receives daily questions about the progress of the new facility and inquired into a fair answer to give residents. The board advised our goal is to break ground in the spring of 2016. We stated he can share that information along with the lease termination date and our priority of not compromising the integrity of the project for speed.

Item 5: Old Business. Work Session with School District Board March 16, 2015. Kennedy, Lewis, Moser and Rohn were present at the session. We discussed the challenge of not being able to do a 99 year lease and the first right of refusal issue. Another work session will be scheduled with the school district board at a time to be determined.

Item 6: Old Business. Discussion on Hiring Owner's Representation. Chair Lewis opened for comment from the board. Kennedy shared her conversation with Mike Ketterling, who has extensive credentials in the industry. He advised he would recommend an Owner's Rep for our project. He has worked with both Wember and RLH and feels RLH would better suit our needs. He offered his assistance at any point we would need it. Chair Lewis shared emails from Moser and Rohn stating their desire for an Owner's Rep and their recommendation of RLH. They also both stated their concern along with board member Kennedy about the cost of services though believe the project could potentially save in errors and change orders. Board member's Lewis and Richards also recommended an Owner's Rep and selected RLH. Chair Lewis will contact Travis and ask for a form of contract which counsel will review and then it will be up for approval as a board. Kennedy suggested we may also have Mr. Ketterling review the contract.

Item 7: Purchasing Printer and Supplies. Richards asked for approval for \$270.00 for a wireless network printer, box of paper and an extra ink cartridge. Kennedy moved to approval the purchase. Richards seconded the motion.

Item 8: Old Business. Other. None presented.

Item 9: New Business: Policy and Procedure Training Options. Richards will research with SDA for training versus Mrs. Rocklin performing training.

Item 10: New Business. Contract with Alan Holmberg. A contract was presented. Kennedy motioned to approve the contract. Motion was seconded by Richards. Mr. Holmberg stated he will make us aware when/if the time approaches for his services to be paid. At the present time they are rendered as a volunteer. The board thanked him for his service and continued volunteer advisement. Mrs. Rocklin, Mr. Holmberg, Chair Lewis and Mario will conference call on Friday, April 3<sup>rd</sup> to further discuss the bond sale.

Item 11: New Business. Other. None.

Item 12: Board Reports. Treasurer Richards reported a remaining balance of \$16,035.35 after the most recent paid attorney invoice.

Item 13. The meeting was adjourned at 7:21 pm.

Respectfully submitted,

Julie Kennedy, substituting for Brandon Rohn, Eaton Area Park and Recreation District Secretary